



EXPO DETAILS

1. All exhibitors will be assigned a space by the Redlands Bicycle Classic, Inc. Exhibitors are responsible for providing their own booth(s), equipment and any necessary items required for their concession. Your completed application **AND** payment must be received in order to guarantee your spot. Checks written on an account with non-sufficient funds will be subject to an additional \$50 fee.
2. Duplication of food items will be accepted on a limited basis. In no event will more than two vendors be allowed to sell the same item. Decisions made by the Redlands Bicycle Classic, Inc. are final. Applications will not be considered until a menu has been received by the Expo Coordinator. ***Applications are handled on a first come, first served basis.***
3. Booth setup will occur on Friday, May 4, 2018, from 9:00 am to 7:00 pm. Booths shall be set up no later than 6:00 am on Saturday, May 5, 2018. Due to safety concerns, all vehicles must be out of the Expo area by 6:00 am. Due to safety restrictions, no vehicles will be allowed in the Expo area between 6:00 am Saturday and 5:30 pm Sunday. Booths shall be staffed as follows:

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|------------------------------|---------------------------|
| <i>Saturday, May 5, 2018</i> | <i>8:30 am to 8:00 pm</i> |
| <i>Sunday, May 6, 2018</i> | <i>8:30 am to 5:00 pm</i> |

Booth disassembly may begin at the conclusion of Sunday's race (approximately 5 pm). Anyone disassembling prior to the end of the race will be subject to a \$50 penalty.

4. The Redlands Bicycle Classic, Inc. does not provide insurance coverage for vendors. Expo vendors shall provide a Certificate of Insurance (COI) for general liability naming the *Redlands Bicycle Classic, Inc.* as an additional insured for the period of May 4, 2018, through May 6, 2018. (*Contact your insurance agent for information regarding the COI*). **COIs shall be received by April 27, 2018,** and may be mailed or sent via e-mail as a PDF.
5. All food vendors shall be in possession of the required health permits at the time of the Redlands Bicycle Classic. Permits may be obtained through the County of San Bernardino (<http://www.sbcounty.gov/uploads/dph/dehs/Depts/EnvironmentalHealth/EHSDocuments/ApplicationTemporaryEventHealthPermit.pdf>). Please also check their website for the most current requirements.
6. All drinks shall be served in cans, or plastic / paper cups. No glass bottles are allowed.